

Membership

If you were previously a member of the Chicago Actuarial Association, have passed at least two exams of the Society of Actuaries or Casualty Actuarial Society, or are a member of the American Academy of Actuaries, then you are eligible for membership with the Chicago Actuarial Association for the 2017 calendar year. As a member, you will receive discounted entry to events qualifying for continuing professional education requirements. The annual dues for 2017 calendar year membership is \$40 per actuary.

- I. Point your internet browser to www.chicagoactuarialassociation.org/membership, or click the Membership link from the homepage, and enter your registered login and password (circled in red below in Figure 3).

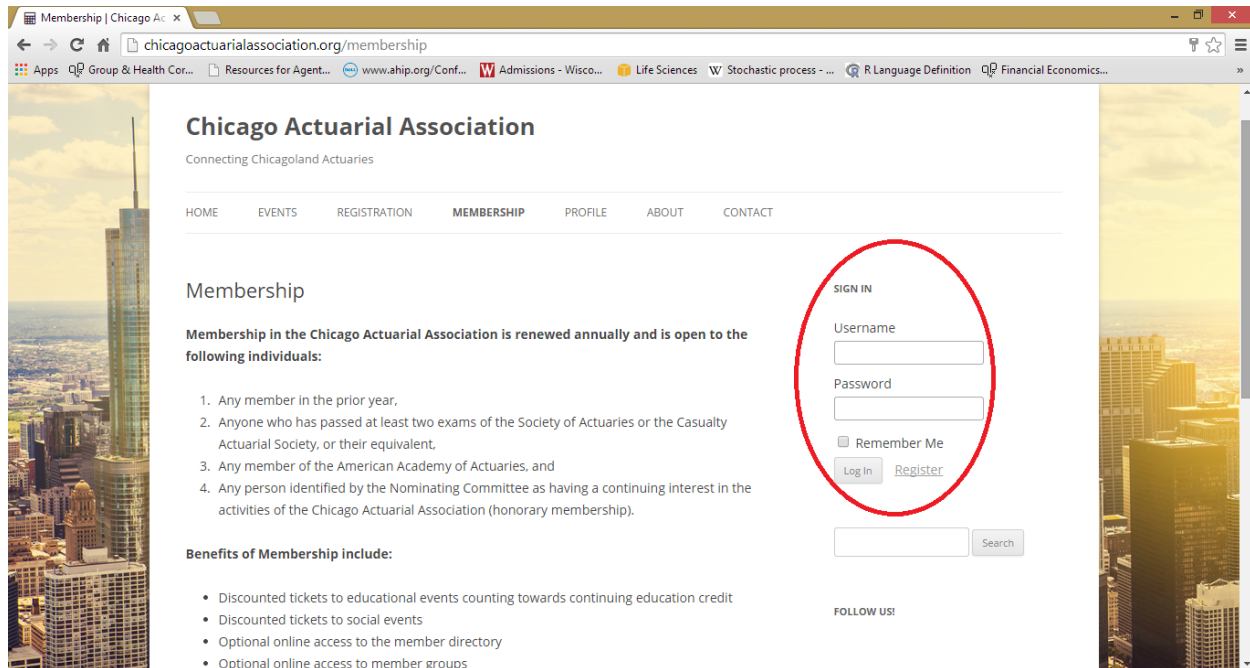
The image is a screenshot of a web browser displaying the Chicago Actuarial Association's membership page. The browser's address bar shows the URL 'chicagoactuarialassociation.org/membership'. The page has a header with the association's name and a navigation menu. The main content area is titled 'Membership' and includes a list of eligibility criteria and a list of benefits. On the right side, there is a 'SIGN IN' section with input fields for 'Username' and 'Password', a 'Remember Me' checkbox, and 'Log In' and 'Register' buttons. This entire sign-in section is circled in red. Below the sign-in fields is a search bar and a 'FOLLOW US!' section.

Figure 1. Sign in using your login and password from the registration step to apply for membership.

There are three options for membership application in 2017. If you are:

- a. A retired actuary then complete instructions on page 4 to apply for 2017 membership.
- b. A non-retiree paying online then complete the instructions on pages 5 and 6 to apply for 2017 membership.
- c. A non-retiree paying by mailed check then complete the instructions on pages 7 – 9 to apply for 2017 membership.

Email contactus@chicagoactuarialassociation.org if there are any questions or issues while applying for membership.

Chicago Actuarial Assoc.

II. Non-Retiree membership with payment by mailed check:

- a. To apply for membership and pay later either by mailed personal check or through a corporate account through your workplace, select the third option "2017 Calendar Year – Non-Retiree (Pay \$40 Later by Mailed Check)" as circled in red below in Figure 9. Even though the online price is listed as free on the website, a \$40 check needs to be mailed in separately for the membership to be effective. Select this option if you wish to pay later by check.

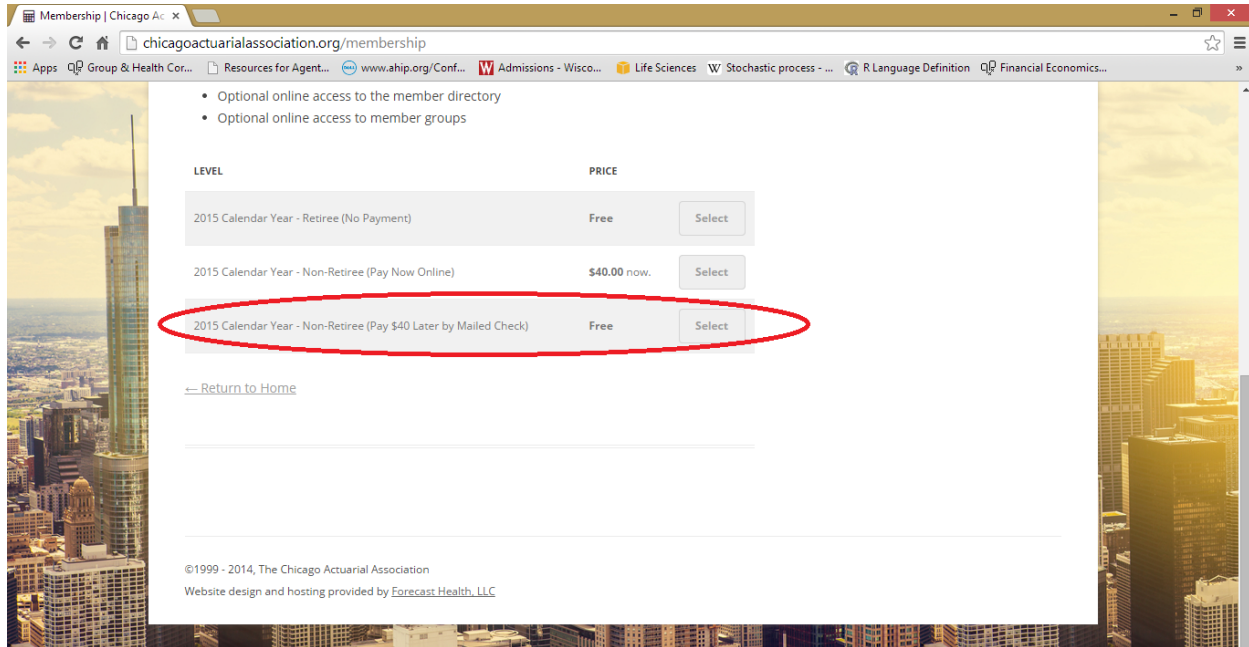


Figure 2. Non-retiree Mailed Check Membership Option.

- b. Select the "Submit and Confirm" button to complete the application for membership as shown below in Figure 10. You will receive an email invoice for supporting documentation needed to request payment. The emailed invoice will contain the details for completing payment by check.

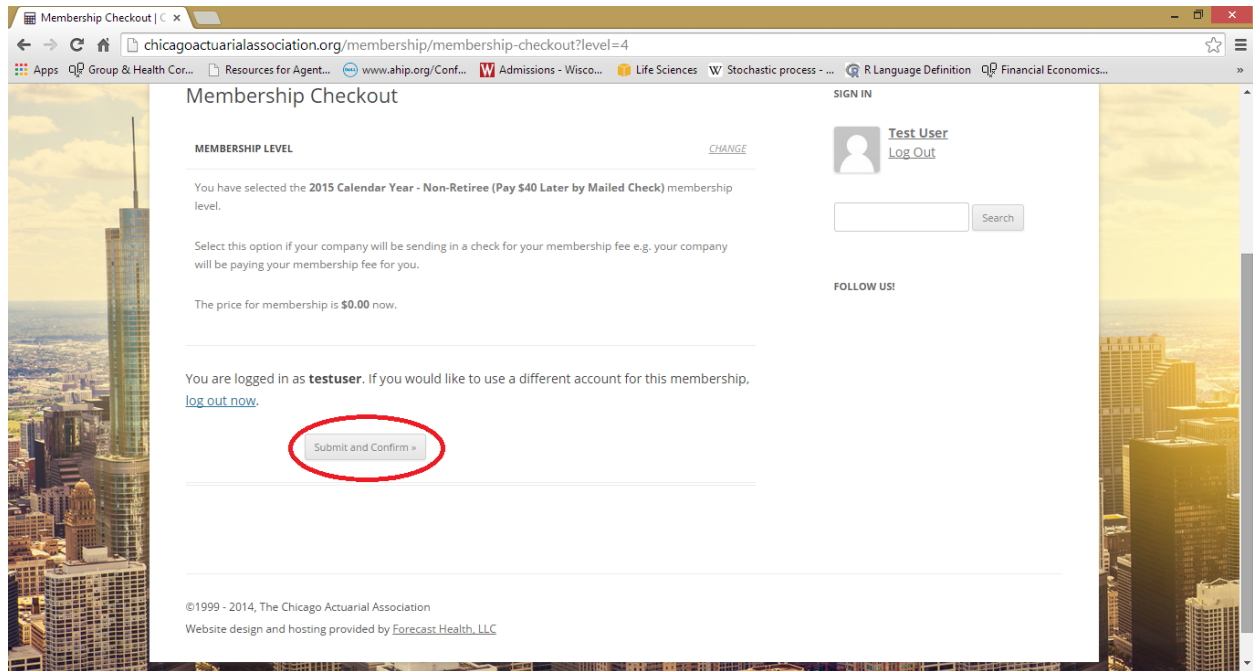


Figure 3. Non-retiree Mailed Check Confirmation Screen.

- c. Checks should be postmarked by March 31st, 2017. A reminder email will be sent after this date for any pending memberships for which we have not received payment. Checks should be made payable to the "Chicago Actuarial Association". The check memo should include all actuary name(s) for which the payment is to be applied. Checks should be mailed to:

Chicago Actuarial Association
P.O. Box 81675
Chicago, IL 60681-0675

- d. Once a volunteer from the Chicago Actuarial Association has received and processed the mailed check payment, you will receive an email confirmation that your payment status for the 2017 calendar year has been updated to paid-in-full. At that time your membership will be activated.